**When and where am I testing?**

Students in English 11 should have received an email to their school google accounts from Ms. Bury, on Friday, March 5 around 10:50 a.m. with their specific room assignments. Please report to your testing locations at 8:15 a.m. on both days of testing.

**What do I need to do before the test?**

You will need to prepare your FCPS laptop for testing by updating the testing software. FCPS laptops need to be *restarted* each day in order to install updates and make themselves available to download more updates. This is especially true if you have been using a personal device at home and have not been using your school laptop often. Before coming in to test, **make sure you restart your FCPS lap top, not just power down and reboot the next day**. It must be *restarted*. Please do not wait until the morning of your test to do this.

After restarting your computer, you will need to update the testing software, prior to your testing date, which can be done at home:

1. Open the start menu, search for, and open the “Software Center.”  (Alternatively, you can open the Start menu and scroll down to the folder “Microsoft Endpoint Manager” and open the Software Center from inside the folder.)
2. In the Applications tab, locate the item “TestNav 8 (2020) – Install/ or Upgrade.”
3. Select the TestNav 8 item and click the blue Reinstall button.  The installation should only a take a few minutes. Once complete, the Status below the install button will state Installed or Failed.
4. Attempt to launch TestNav from the desktop icon “TestNav (SOL).”

**What if my TestNav application doesn’t update?**

After attempting to update the TestNav application, if you see any failure messages when you try to reinstall TestNav, open TestNav, or if you do not have any items in the “Applications” tab of Software Center, we will need to troubleshoot the laptop issue with you. Submit a request here: [https://itweb.fcps.edu/itsupport/](http://track.spe.schoolmessenger.com/f/a/tiymB5zsnh5ecTwZqNagEw~~/AAAAAQA~/RgRiH6e-P0QhaHR0cHM6Ly9pdHdlYi5mY3BzLmVkdS9pdHN1cHBvcnQvVwdzY2hvb2xtQgpgOT50PmAMUlFLUhBkd3NtaXRoQGZjcHMuZWR1WAQAAAAB) so that we can make an appointment for you to meet with us prior to your testing date.

**What should I bring on test days?**

* **Face mask**. No students will be permitted without one. You will be expected to wear your mask for the entirety of the time you are in the building, except while eating. Students who refuse to comply with the mask policy will be dismissed from testing.
* **School laptop and chargers**. The testing software can only be accessed through a school laptop. Make sure to charge your laptop completely before arriving, but also bring your chargers just in case. You will also need to restart your computer and make sure to update your TestNav testing software. See “*What do I need to do before testing?*” above to perform this task.
* **Pencils or pens**. You will be provided with scratch paper during testing, but please bring your own pencil or pens to testing.
* **Lunch**. We will stop testing at 11:00 for a lunch break for any students still testing. FCPS will provide a free bagged lunch for students who want one. If you’d like a bagged lunch from the cafeteria, please [fill out this form](https://docs.google.com/forms/d/e/1FAIpQLSf5GU8xob6WI3bHmiazU1yVpTI50Xnwe-EqCwMzvvNsvULYCQ/viewform?usp=sf_link) by Tuesday, March 10 and we can deliver it to your testing location.
* *Please avoid bringing big backpacks or large bags. All bags will have to be placed in the front of the room or in the booths in the cafeteria.* ***Do not keep your cell phone in your pockets****. If you are caught with a cell phone at your desk, you will be dismissed from testing, receive a score of zero and unable to test again until next year. We will also have brown bags for cell phone collection until after testing is done.*

**How will I get to school?**

If you have requested bus transportation, Mr. Jackson or Mrs. McAndrew will be contacting you next week to provide your specific pick-up time and location. If you forgot to ask for bus transportation (and you normally ride a bus to school), please complete the [transportation form](https://docs.google.com/forms/d/e/1FAIpQLSeIFxFeY2EBi9fGvuMbCyDptQulr0Ctdv25V23hesyZ7a0sKQ/viewform?usp=sf_link) by Sunday, March 7 to make changes. You can also provide your own transportation or walk. If you drive yourself to school, you may park in any student parking spot.

**What if I don’t feel well on the morning of my test?**

Please do not come to school for testing if you feel ill. If you miss your testing, email Ms. Bury at [JABury@fcps.edu](mailto:JABury@fcps.edu) and she will work with you to make-up testing. If you are unable to make-up testing, you will have another opportunity in October to take the Writing SOL.

If you are a virtual student and have not yet completed the [Parent/Guardian Health Commitment Form](https://www.fcps.edu/sites/default/files/media/forms/HealthScreeningCommitment.pdf), please make sure your subschool has one on file before testing, or bring a copy of the completed [form](https://www.fcps.edu/return-school/student-health-and-safety-guidance-document?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=#forms) for testing and turn it in to your testing room proctor.

**I don’t feel comfortable coming into school to test. What should I do?**

If you decide that you are not comfortable coming into the school building, your parent or guardian can complete a testing refusal form. Please visit the [LBSS COVID-Related Testing Refusal](https://lakebraddockss.fcps.edu/testing-refusal) page for the form and information on how to complete the form. (We will fill in the STI number.) Forms should be sent directly to Ms. Bury at [JABury@fcps.edu](mailto:JABury@fcps.edu) . If possible, please let Ms. Bury know as soon as possible if you decide to refuse testing so you can be removed from the testing list.

**What do I do when I’m done testing? Do I need to stay at school all day?**

If you provided your own transportation to school, you may leave the school building when you have completed testing for the day. If you rode a bus, you will need to wait for the next bus run at 11:15 or 3:00. If you rode a bus and decide to have someone pick you up, please notify your proctor that you are no longer taking the bus home.

At 11:00 any student still testing, will be asked to save their test and log off for a 30 minute lunch. Students will eat their lunch at their desk. You may bring your own lunch or request an FCPS bagged lunch by completing this [form](https://docs.google.com/forms/d/e/1FAIpQLSf5GU8xob6WI3bHmiazU1yVpTI50Xnwe-EqCwMzvvNsvULYCQ/viewform?usp=sf_link).

**How long do I have to take the test?**

Unlike the PSATs, the SOL is not timed, but testing must be completed by the end of the school day at 3:00. All students still testing at 3:00 p.m. will be asked to submit their test, regardless of completion or not. *It is extremely important that you arrive to testing on time so that you have enough time to complete the test*. We cannot provide time extensions beyond the school day.